



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service

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Wednesday 28 October 2020

## **Notice of Meeting**

Dear Member

### **Health and Adult Social Care Scrutiny Panel**

The **Health and Adult Social Care Scrutiny Panel** meeting will take place remotely at **2.00 pm** on **Thursday 5 November 2020**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Health and Adult Social Care Scrutiny Panel members are:-**

### **Member**

Councillor Habiban Zaman (Chair)

Councillor Aafaq Butt

Councillor Alison Munro

Councillor Vivien Lees-Hamilton

Councillor Lesley Warner

David Rigby (Co-Optee)

Peter Bradshaw (Co-Optee)

Lynne Keady (Co-Optee)

# Agenda

## Reports or Explanatory Notes Attached

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### Pages

**1: Minutes of previous meeting**

1 - 8

To approve the Minutes of the meeting of the Panel held on 24 September 2020.

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**2: Interests**

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**3: Admission of the public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**4: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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## **5: Public Question Time**

Due to current covid-19 restrictions, Members of the Public may submit written questions to the Panel.

Questions should be emailed to [richard.dunne@kirklees.gov.uk](mailto:richard.dunne@kirklees.gov.uk) no later than 10.00 am on 4 November 2020. In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

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## **6: Winter Pressures**

11 - 24

Representatives from organisations across the Kirklees Health and Adult Social Care system will be in attendance to outline the work that is being done to prepare for the winter period 2020/21.

Contact: Richard Dunne, Principal Governance Officer Tel: 01484 221000

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## **7: Covid-19 Update**

25 - 30

The Panel will receive an update on the local position and response to the Covid-19 pandemic.

Contact: Emily Parry-Harries Consultant in Public Health / Head of Public Health Kirklees – Tel: 01484 221000

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## **8: Kirklees Safeguarding Adults Board 2019/20 Annual Report**

31 - 78

The Panel will consider the 2019/20 Kirklees Safeguarding Adults Board Annual Report.

Contact: Mike Houghton-Evans, Independent Chair, Kirklees Safeguarding Adults Board

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**9: Work Programme 2020/21**

79 - 84

The Panel will review its work programme for 2020/21 and consider its forward agenda plan.

Contact: Richard Dunne, Principal Governance Officer Tel: 01484 221000.

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